

VOLUNTEER CALL – DUNDEE JAZZ FESTIVAL

About Dundee Jazz Festival

Established in 1982, Dundee Jazz Festival is one of the Jazz Festivals produced by Jazz Scotland, and it is funded by Creative Scotland and Dundee City Council. Dundee Jazz offers the opportunity to showcase some of very best jazz musicians and bands and it is fuelled by pure passion for jazz music encompassing all its different genres.



Dundee Jazz Festival aims to spotlight the most exciting and brilliant jazz and blues talents such as those as US singer Becca Stevens and blues star Jerron 'Blind Boy' Paxton, former AWB lead singer Hamish Stuart, US drummer Jaimeo Brown, Scottish sensations Seonaid Aitken, Fergus McCreadie, Luca Manning and Alison Affleck – and more! Dundee Jazz Festival announced a star-studded line-up, which will delight Festival regulars and first-timers alike. For its 35th edition, Dundee will play host to the finest jazz and blues talent from the local and international scene. This year's festival programme is refreshed and widely varied, offering a different flavour every night, from modern jazz, to swing, blues, soul, vintage jazz and hip-hop.

Key Facts

- The Festival lasts from the **15th to the 19th of November** and has been running for 35 years.
- We have international guests as well as Scottish musicians entailing fresh young talents and well-established artists with careers of more of 20 years.
- The Gardyne Theatre will host four concerts, one each night
- The Reading Rooms will host one of the best hip-hop bands on the current scene, The Mouse Outfit
- After ten years, the jazz festival is back at the Rep, which will be home to three

exciting concerts

- The popular laid back afternoon “Jazz in the Ferry” will be back on Sunday 20 November, with top notch Scottish musicians for 3 hours of high quality music across six different venues.
- An intimate concert will be presented at the quirky Frigate Unicorn.
- We aim to offer audiences the opportunity to fully experience the Festival vibe and to encourage the discovery of the various new acts and attendance at more than one concert, we’re offering promotions on tickets.

What’s in it for you?

- Meet new people with similar interests
- Develop new skills and improve existing ones
- Receive a certificate of participation at the end of the Festival
- Attend concerts for free (whilst volunteering)
- If you are volunteering in our PR/Street Team, you will be offered 2 free tickets to a concert of your choice (subject to availability) [min hours of distribution: 4 = 500 brochures/flyers]

Volunteers need to fill the application form online: <http://bit.ly/DJF17vol>

by Sunday 5th November.

Volunteer Roles

Concert Management/Artist Liaison

Main Responsibility:

To assist the Concert Manager (and Front of House Manager if required) to ensure the smooth running of sound checks and concerts within the festival.

Main duties include:

- Welcoming artists and being available during rehearsals and concerts to assist them and answer to any questions
- Assist with stage management, including setting up the stage with music stands, chairs, etc.
- Liaising with venue staff
- Ensure the concerts run smoothly and to time
- Welcoming audiences and providing information regarding concerts/Festival
- Doing everything possible to ensure that the concert runs smoothly and to time
- Dress venue where required and putting up posters and signs

Video Recording Team

Main responsibility:

Record concerts presented at this year's Dundee Jazz Festival, using a video camera owned by the festival.

Main duties include:

- Record videos of the concerts
- Liaise with the Festival before the editing process to discussed format and details
- Edit recordings to create short videos that will be published online by the festival

Please note that for this role we require you to have experience in using a professional video camera as well as to have access to video editing softwares.

Photographer

Main responsibility:

Take photos in the back stage and during the concerts presented at this year's Dundee Jazz Festival.

Main duties include:

- Liaise with the Festival to discuss briefing for photos
- Take shots of the festival in action (back stage, concerts)
- Share product with the Festival for publishing via Festival's online channels.

Please note you are expected to provide own camera for this role.

PR/Street Team

Main responsibility:

Assisting the Marketing Manager with the distribution of promotional material in an effective and efficient manner and attend promotional events.

Main duties include:

- Distributing flyers, posters and other promotional material in appropriate places
- Liaising with venue staff and Jazz Scotland
- Dress venue where required and putting up posters and signs

Volunteer Profile

Skills & Personal Qualities:

- Outgoing and happy to deal with the public
- Good customer service skills - friendly and patient
- Active and hands-on
- Volunteers must be aged over 18

Additional Information:

Dress Code: Smart Casual (dark clothes preferred)

If volunteering as Management Assistant of Front of House, you will be required to arrive at the venue approximately 1/1.5h prior to concert start.

There are roles suited to all levels of experience, providing opportunities to gain new skills and experience, or to use existing skills to support Dundee Jazz Festival and help contribute to the Festival's success.

If you have further questions please do not hesitate to contact: agnese@jazzscotland.com

We look forward to hearing from you!!

Dundee Jazz Festival 2017 Team